

# **East Leeds Regeneration Board**

## **Draft Terms of Reference and Working Arrangements**

### **Aim of the Board**

The Board will agree, deliver, oversee and monitor an area based regeneration programme to contribute to the city's strategic regeneration aims and assist delivery of the City Priority Plan for Housing and Regeneration.

The Board will receive direction from the city-wide Housing and Regeneration Board and report to it in respect of strategic targets. The east Leeds Regeneration Board will determine targets to define and monitor its own more local priorities.

### **Functions of the Board**

The Board will be an advisory body in relation to regeneration work within the area of east Leeds<sup>1</sup>. Specifically the Board will;

1. Advise or make representations to the Housing and Regeneration Board, the Council's Executive Board or relevant Area Committees, in relation to programmes of regeneration, project activities (and the prioritisation of those activities) and the arrangements for delivery of regeneration programmes;
2. Provide a mechanism through which regeneration activity, proposed or underway in east Leeds is co-ordinated.

In so doing the Board will:

3. Offer public, private and third sector stakeholders opportunities to present investment and development proposals and co-ordinate these interests to deliver the regeneration programme.
4. Offer guidance and comment on the use of stakeholders' land, assets, services and developments as they relate to the delivery of the regeneration programme.
5. Consider and advise on the use of new partnership delivery models to support housing-led regeneration.
6. Ensure that partners undertake the following to support the regeneration of East Leeds:
  - a) plan effectively to meet current and future housing need;
  - b) secure housing and complementary investment and make sure this meets identified needs;
  - c) seek the highest possible standards of environmental sustainability for development;
  - d) protect and improve local amenity and environmental quality;

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<sup>1</sup> A map detailing this area is attached as an appendix to these terms of reference.

- e) ensure investment in and adjoining the area (including the city centre and Aire Valley) maximises employment and training opportunities for local people;
- f) provide greater certainty and transparency for the future of east Leeds' communities and neighbourhoods;
- g) have due regard to equality in all decisions and activities;
- h) communicate and engage effectively with all stakeholders.

### **Board Procedures**

1. The Board will operate in accordance with the overall governance arrangements established to support the delivery of the City Priority Plans;
2. The Board will produce and agree a regular highlight report to the City Housing and Regeneration Board, to cover progress against CPP priorities and other locally agreed priorities;
3. The Board will meet [quarterly] (usually on a Friday or Monday morning to accommodate parliamentary schedules);
4. The Board will elect a chair for an initial period of [XX] years and subsequent periods to be agreed by the Board;
5. The Board will have no direct budget and shall not replace the decision making powers of individual member bodies. It will not constitute a separate legal entity;
6. Board members will nominate deputies for attendance in absence in their absence;
7. Board meetings will not be open to the public but papers, agendas and minutes will be published on the Leeds Initiative website promptly. A forward plan of meetings will be published on the Leeds Initiative website.

### **Support Arrangements**

1. The Board will be serviced by and have technical and professional support through the Council's Regeneration Programmes Division and the Leeds Chamber of Commerce;
2. The Chair will have a pre-Board briefing no later than 2 weeks prior to each meeting and interim briefings on request;
3. Board members will receive papers and agendas not later than 1 week in advance of meetings;